

Topic

Date

Time

**PURPOSE/CONTEXT:**

**DESIRED OUTCOME(S):**

**STAKEHOLDERS**:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **WHAT**  | **HOW** | **WHO**  | **TIME** | **NOTES** |
| Check in and Reflection-How are things in the classroom going?-Ah ha’s?-Concerns? |  |  |  |  |
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